



CONSULATE GENERAL OF GRENADA

APPLICATION REQUIREMENTS FOR CHANGE OF NAME ON VALID CARIBBEAN COMMUNITY GRENADA MACHINE READABLE EPASSPORT

1. **Please also read and follow instruction on the first page of application form.** IF MAILING YOUR APPLICATION, **PLEASE USE AN EXPRESS SERVICE THAT CAN BE TRACKED.**
2. Applicant **must sign** the form in the space provided above **Section 1** and in **Section 10**.
3. Applications **must** be completed using **BLUE** or **BLACK** ink and in **BLOCK CAPITAL** letters.
4. Applicant **must** complete Sections **1, 3, 4, 5, 7, 10 & 11** and if applicable Sections **2, 8 & 9**.
5. Applicants who are married, divorced, separated **must** also complete **Section 2**.
6. Applicants born outside of Grenada, **must** also complete **Section 4**.
7. **Section 11:** - Recommender, **CANNOT** be a **relative** (*direct or in-law*) of the applicant and **must** also endorse the reverse side of **one** of the applicant's photos as indicated in the instructions on the first page of the application. See **RECOMMENDER** and **PHOTOGRAPHS** sections of the Passport Application Instructions for details ("**I certify that this is a true likeness of the passport holder Mr./Mrs./Ms./Miss**"). Should you not live near a Grenadian who can be your Recommender, please have an Attorney or Notary Public complete Section 11 minus the second paragraph (*concerning the amount of time they have know you*). Have them draw a line through **Grenada** and put their country of citizenship and if it is a Notary Public completing the section, have them draw a line through **attorney-at-law** and input **Notary Public**.
8. Two passport size photos no more than six (6) months old **must** be submitted with the application. The **Recommender** in section 11 **must** endorse the reverse side of one of the photos. See **item 8** above for details.
9. Specifications for photographs:
 - i. No glasses.
 - ii. No hair bands visible.
 - iii. No big earrings.
 - iv. Ears must be visible.
 - v. Hair **must** be away from face and not covering the forehead or ears.
 - vi. Chest **must** be covered.
10. Children under the age of 16 years must have written consent of parent/legal guardian when applying for a passport.
11. Applicants *if married*, **must** supply their **original Marriage Certificate**. If **divorced**, please supply **original Divorce Decree**. **All documents will be return with the new passport.**
12. Applicant **must** submit the following with their application:
 - i. Completed application, and
 - ii. **Original** birth certificate, and
 - iii. **Original** marriage certificate or divorce decree (*if applicable*), and
 - iv. Coloured copy of your **Driver's License/Non-Driver's Identification** (*if applicable*), and
 - v. Coloured copy of your **Foreign Passport** (*if applicable*), and
 - vi. Certificate of Naturalisation or Registration (*if applicable*), and
 - vii. **Must** surrender current passport with application, and
 - viii. Two (2) passport photos; 1 endorsed by the Recommender, and
 - ix. In the case of a child under 18 years, letter of consent from spouse not completing application, and
 - x. Money orders for application process (*\$250 for application and \$45 courier fee if on USA mainland and \$75 outside USA mainland*).

Fee Schedule Updated 1st November 2019

PLEASE READ ALL INSTRUCTIONS ON APPLICATION FORM AND PRECEDING FOR FURTHER DETAILS

Caribbean Community Grenada Passport Fee Schedule <i>within the USA</i>	
Item	Fees
New Caribbean Community Grenada ePassport (36 pages)	US\$250
Express Service Fee (<i>returns in approximately seven business days</i>)	US\$50

Return Postage and Handling Fees <i>if you live within mainland USA</i>	
Overnight Express Mail (<i>FedEx</i>)	US\$45
Return Postage and Handling Fees <i>if you live outside mainland USA</i>	
International Express Mail (<i>FedEx</i>)	US\$75

**NO PERSONAL OR COMPANY CHEQUES ARE ACCEPTED
CASH ACCEPTED IN PERSON **ONLY****

CERTIFIED CHEQUES AND MONEY ORDERS (PAYABLE TO **EMBASSY OF GRENADA**)

PASSPORT APPLICATION FEES AND COURIER FEES **MUST** BE **SEPARATE** MONEY ORDERS OR ENTIRE APPLICATION
WILL BE RETURNED.

**Failure to follow all the preceding instructions will result in
unnecessary delays in processing and obtaining your passport.**

**Mail To:
Consulate General of Grenada**

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